



# Documents needed for the self employed

How to download your tax calculations and corresponding tax year overviews.

These are the documents lenders normally require for the self employed.

## For the tax calculation:

Log into HMRC online account at [online.hmrc.gov.uk](https://online.hmrc.gov.uk)

Select 'Self Assessment' (Note: If you are only registered for self assessment you will be automatically forwarded to this screen)

Follow the link 'View your Tax Return'

Follow the link 'Tax Return options'

Select the year you wish to download from the drop down menu and click 'Go'

Select the 'View return' button

Follow the link 'View calculation'

Click 'View and print your Calculation'

Click the link at the bottom of the page to 'Print your full calculation'

### For the tax year overview forms:

Log into HMRC online account at [online.hmrc.gov.uk](https://online.hmrc.gov.uk)

Select 'Self Assessment' (Note: If you are only registered for self assessment you will be automatically forwarded to this screen)

Follow the link 'Self Assessment Overview'

Follow the link 'View account'

Follow the link 'Tax years'

Select the desired year from the drop down menu and click 'Go'

Follow the link 'Print your Tax year overview'

Repeat the last 3 steps as needed to get previous years.

### Notes:

- If you use commercial software you should be able to get your tax calculation from these, and just follow the steps for the tax year overviews.
- If you submit a paper tax return you will need to contact HMRC by phone on 0300 200 3310